

**The 8th International Conference on Finance, Accounting and Auditing**

 **(ICFAA 2025)**

**December 13th, 2025**

**Hanoi City, Vietnam**

**Cover Page Template – Conference Paper**

**1. Paper Title**

(Write in bold, Capitalize first letter, concise and clear)

**2. Section**

(Please select one of the following fields: Accounting, Auditing, Finance, or Others)

**3. Author(s)**

**Author No.1:**

* Full Name (no abbreviations)
* Academic title/degree (e.g., Prof., Dr., PhD, MSc)
* Affiliation: Department/School, University/Institute, City, Country
* Email address

**Author No.2:**

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**4. Corresponding Author**

* Full Name
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* Phone number (mandatory)

**5. Keywords**

(4–6 keywords separated by semicolons)

**6. Abstract**

(150–250 words. Include purpose, methodology, findings, and contribution.)

**7. JEL codes**

Title of your paper, Capitalize first letter

***Author Name, Academic Title***

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**Abstract**

The manuscripts should begin with an indented and italicized abtract of around 150 - 200 words, describing the main arguments and conclusions of the article.

*Keywords***:** 3 – 5 words in alphabetical order

JEL codes for the manuscript are required

**1. Introduction**

An introduction should be illustrated the following main points:

(i) Rational for research and the necessity of research topic from theoretical and practical perspectives.

(ii) Identify the issues of research

(iii) Objectives of the research

**2. Literature Review/ Theoretical Framework and Methods**

The following content of this part is not compulsory:

(i) Literature Review and related Theoretical Background

(ii) Theoretical Framework or Analytical Framework

(iii) Quantitative and/ or Qualitative Research Methods

**3. Results and Discussion**

This part should have discussion on analytical interpretation and new findings. The authors should identify the relation of new findings with previous studies.

**4. Conclusions and Policy Implications**

Based on the research result and new findings, some suggestions/ recommendations should be made to policy regulators and managers.

**5. References**

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Any references cited in the abstract must be given in full. Citations in the text should use the Harvard system of short references (e.g Dunning, 2000, p.2; Smith, 2005a, 2005b).

Bibliographical list containing all the works referred to, in alphabetical order, to appear at the end of paper.

*For examples:*

Daly, J (2004), Theory A, Elsevier, Sydney.

Edwards, H (2003), 'Export orientation in Southeast Asia', Journal of Asian Economics, 42(6), 68-72.

**6. Structure Requirement**

**6.1. Main text**

 Manuscripts must be in English and should be written using MsWord, with New Times Roman font, type size 12 with 1.5 line spacing. The length should not be more than 6,000 words (inclusive of tables, figures, notes, references and appendices).

Bulleted lists may be included and should look like this:

* First point
* Second point
* And so on

Ensure that you return to the ‘Els-body-text’ style, the style that you will mainly be using for large blocks of text, when you have completed your bulleted list.

Please do not alter the formatting and style layouts which have been set up in this template document. As indicated in the template, papers should be prepared in one column format suitable for direct printing onto paper with trim size 210 x 297 mm. Do not number pages on the front, as page numbers will be added separately for the preprints and the Proceedings. Leave a line clear between paragraphs.

**6.2. Section headings**

Section headings should be left justified, bold, with the first letter capitalized and numbered consecutively, starting with the Introduction. Sub-section headings should be in capital and lower-case italic letters, numbered 1.1, 1.2, etc, and left justified, with second and subsequent lines indented. All headings should have a minimum of three text lines after them before a page or column break. Ensure the text area is not blank except for the last page.

**6.3. Tables**

All tables should be numbered with Arabic numerals. Every table should have a caption. The figure number and caption should be typed below the illustration in 10 pt and center justified. Headings should be placed above tables, left justified. Only horizontal lines should be used within a table, to distinguish the column headings from the body of the table, and immediately above and below the table. Tables must be embedded into the text and not supplied separately. Below is an example which the authors may find useful.

**Table 1.** An example of a table.

|  |  |  |
| --- | --- | --- |
| **An example of a column heading** | **Column A**  | **Column B**  |
| And an entry | 1 | 4 |
| And another entry | 2 | 5 |
| And another entry | 3 | 6 |

Source:

**6.4. Figures**

All figures should be numbered with Arabic numerals (1,2,3,….). Every figure should have a caption. All photographs, schemas, graphs and diagrams are to be referred to as figures. Line drawings should be good quality scans or true electronic output. The figure number and caption should be typed below the illustration in 10 pt and center justified. For example, see Fig. 1.

 **Fig. 1.**



Source

**6.5. Equations**

Equations and formulae should be typed in Mathtype, and numbered consecutively with Arabic numerals in parentheses on the right hand side of the page (if referred to explicitly in the text). They should also be separated from the surrounding text by one space.



**6.6. Footnotes**

Footnotes should be avoided if possible. Number them consecutively throughout the article[[1]](#footnote-1)1. The footnotes should be typed single spaced, and in smaller type size (8 pt), at the foot of the page in which they are mentioned, and separated from the main text by a one line space extending at the foot of the column.

Please do not change the margins of the template as this can result in the footnote falling outside printing range

**6.7. File naming and delivery**

Please title your files in this order ‘ICFAA 2025\_ authorsfullname’.

1. An example appendix

Authors including an appendix section should do so before References section. Multiple appendices should all have headings in the style used above. They will automatically be ordered A, B, C etc.

* 1. **Example of a sub-heading within an appendix**

There is also the option to include a subheading within the Appendix if you wish.

1. 1 Footnote text. [↑](#footnote-ref-1)